



# **Red Bluff Joint Union High School District**

## **Parent/Student Handbook**

### **2020-21**

**1525 Douglass Street, Red Bluff, CA 530-529-8700**

The Red Bluff Joint Union High School District is an equal opportunity employer and does not discriminate on the basis of sexual orientation, gender, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability. (Title VI, Title IX, and Section 504 Vocational Rehabilitation)

## **Dear Parents and Students,**

*Welcome to Red Bluff Joint Union High School District! I am proud to be part of a community that supports the learning of all. As your superintendent, it is my goal to provide all students with the “Spartan Experience.” For over 100 years, RBJUHSD has been preparing our students for the challenges of life and providing them with experiences they can carry with them to college, career, and beyond. What is the “Spartan Experience”? It is:*

### **STRONG ACADEMICS**

*With a wide variety of A-G, Advanced Placement, Dual Enrolled, Career Technical Education, and intervention courses, students have a number of options to choose from when developing a pathway. Our administration, counselors, and teachers will work with parents and students in identifying those pathways and tracking each student’s progress as they move along.*

### **SAFE ENVIRONMENT**

*The district places an emphasis on positive relationships. We understand the high school years can be very challenging emotionally as well as educationally. When a student makes a positive connection with an adult, their opportunity of academic success will increase. Our goal is to make a connection with every student, every day.*

### **CHOICES IN ATHLETICS AND ACTIVITIES**

*It is important that students be involved. RBJUHSD offers a number of extracurricular activities and athletic teams. Much of the “Spartan Experience” is making connections with other students. Team sports and activities are a great way to make that happen. We want our athletes to be committed to teamwork and a lifestyle that will keep them strong and healthy.*

*Our band and choir programs are outstanding, often taking high marks in competitions and festivals. Events such as “Mr. Spartan” are well attended by the community and very popular as it showcases the talents of our students and teachers.*

*The agriculture program is vital to our community. Future Farmers of America (FFA) is a highly successful program with a resourceful farming facility. These programs promote working relationships that will lead to a successful career pathway.*

*Finally, our goal is to provide this experience with Commitment, Accountability, Responsibility, and Enthusiasm because we CARE!*

*Enjoy your “Spartan Experience”!*

*Sincerely,*

*Todd A. Brose, Superintendent*

# **DISTRICT PURPOSE, VALUES, AND STRATEGIC GOALS**

## **Five Essential Questions**

### **Purpose:** **Why do we exist?**

We exist to improve our community by serving our students in a safe environment.

### **Values:** **How do we behave?**

We're committed, accountable, responsible, and enthusiastic with regard to high standards and expectations.

### **Actions:** **What do we do?**

We provide opportunities, resources, and support to ALL students, staff, and community.

### **Strategic Goal:** **How will we succeed?**

We will succeed by ensuring all students learn every day by building professional collaboration and supportive relationships with the effective use of data to drive student learning.

### **Thematic Goal:** **What is most important right now?**

It is important that we are clear and united as a District.

# Red Bluff Joint Union High School District

1525 Douglass Street/P.O. Box 1507, Red Bluff, CA 96080  
Phone: (530) 529-8700 - Fax (530) 529-8709

## BOARD OF TRUSTEES

Kathy Brandt.....President  
Eric Forsberg.....Clerk  
Seth Lawrence.....Member  
Matt Byrne.....Member  
Cheryl A. Forbes.....Member

Todd Brose, Superintendent  
DeAnn Himes, Chief Financial Officer  
Sandra Wallace, Director of Human Resources  
Cari Van Riper, Director of Educational Services  
Jakob Woods, Director of Technology  
Fred Lapin, Director of Maintenance and Operations

### Red Bluff High School

1260 Union St., Red Bluff, CA 96080  
(530) 529-8710 Fax (530) 529-8739  
Rich Hassay, Principal  
Ryan Vercruysse, Associate Principal  
Mitzi LoPiccolo, Associate Principal  
Don Ray, Athletic Director/Associate  
Principal  
Margaret Gambetta, Head Counselor  
Michael Fox, Curriculum & Assessment  
Coordinator

### Special Education

1260 Union St., Red Bluff, CA 96080  
(530) 529-8737 Fax (530) 529-8895  
Cari Van Riper, Director of Educational  
Services  
Suzanne Davis, Secretary

### Independent Study Program

1050 Kimball Road, Red Bluff, CA 96080  
(530) 529-8757 Fax (530) 529-8852  
Wendy Drury, Administrator  
Patrick Gleason, Teacher/Department Chair  
Kevin Penner, Teacher  
Joe Palubeski, Teacher  
Jill Dais, Secretary

### Salisbury High School

1050 Kimball Road, Red Bluff, CA 96080  
(530) 529-8766 Fax (530) 529-8840  
Wendy Drury, Principal  
Cathey Harrison, Principal's Secretary

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**RED BLUFF UNION HIGH SCHOOL**  
2020-2021 Calendar

<u>August</u>	M	T	W	TH	F	
	3	4	5	6	7	<u>February</u>
	10	11	12	13	14	M
	17	18	19	20	21	T
	24	25	26	27	28	W
	31					TH
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				6		1
				full day		2
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<u>September</u>	M	T	W	TH	F	
	7	8	9	10	11	<u>March</u>
	14	15	16	17	18	1
	21	22	23	24	25	2
	28	29	30			3
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<u>October</u>	M	T	W	TH	F	
	5	6	7	8	9	<u>April</u>
	12	13	14	15	16	5
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	26	27	28	29	30	7
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<u>November</u>	M	T	W	TH	F	
	2	3	4	5	6	<u>May</u>
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	23	24	25	26	27	5
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<u>December</u>	M	T	W	TH	F	
		1	2	3	4	<u>June</u>
	7	8	9	10	11	*1
	14	15	16	17	18	*2
	21	22	23	24	25	*3
	28	29	30	31		*4
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<u>January</u>	M	T	W	TH	F	
	4	5	6	7	8	<u>July</u>
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- First and Last Day of Instruction
- Legal and Local Holidays
- Non-Instructional Days
- Staff In-Service Days
- Teacher Duty Days

\*\* Minimum Wednesdays (12:32 pm Dismissal)  
\* 12:32 p.m. Dismissal

180 Total Instructional Days

First Semester:  
 First Six Week Session Ends: September 18, 2020  
 Second Six Week Session Ends: October 30, 2020  
 Semester Ends: December 18, 2020

Second Semester:  
 First Six Week Session Ends: February 12, 2021  
 Second Six Week Session Ends: April 1, 2021  
 Semester Ends: June 3, 2021  
 Graduation - June 3, 2021

Board Approved: 2/14/19  
Revised—Board Approved: 7/16/20

# GRADING AND GRADUATION

Each high school conducts an annual graduation exercise for students who meet District and State graduation requirements. Only students who wish to participate in the program are obliged to do so; however, all students who participate must conform to school regulations. Graduation is a privilege, not a right. Students who graduate mid-year may participate in the June graduation by contacting their school at least two months prior to the scheduled ceremonies. Fees for caps, gowns and diploma covers are charged to students and all participants must be clothed in caps and gowns. Due to limited seating, each graduate is issued a limited number of tickets for guest attendance.

## Grading and Report Cards

For the purposes of establishing a student's grade point average and his/her rank in the class, all courses taken, including physical education and work experience, will be computed on an A=4, B=3, C=2, D=1, F=0 scale. This average is computed for each student at the end of each quarter.

The District's policy regarding weighted GPAs is designed to closely mirror the accepted practices at colleges and universities. (Required Freshman year classes do not qualify for weighted grades.) Students will have an additional grade point awarded for courses designated as Advanced Placement that are specifically preparing students to take an AP exam. In addition, specific dual enrolled courses may also receive an additional grade point. See your counselor for the approved dual enrolled classes that receive a grade bump.

**Incomplete Grades:** Students may receive an incomplete grade when a teacher determines that assignments, tests, projects or other requirements of the course have not been completed by the end of the grading period due to extenuating circumstances. Incomplete grades must be made up within 6 weeks from the date the grades were posted or they will become "F" grades.

Red Bluff Union High School District informs parents of the progress of all students. Grades are recorded in the permanent records on a semester basis. First, second, fourth and fifth grade reports are considered progress reports and are also considered for athletic eligibility. Report cards are issued six times during the school year. With this information, parents can help the student raise his/her grade to passing by the end of the semester. Parent and teacher conferences are encouraged to minimize the possibility of failure by the student. Parents may wish to have their student do weekly or monthly progress checks with teachers to monitor student progress. Arrangements for progress reports can be made by contacting the student's counselor. Parents are encouraged to contact teachers directly if they have questions about a student's progress. Voice mail for every teacher is available at each high school and e-mail addresses are on the high school website at <http://rbhs.rbhsd.org/>. Web access to a student's information is available to parents. To access this information, go to <http://rbhs.rbhsd.org/> and click on Parent/Student Portal. Follow the instructions to sign up for an account. You will need to have your student's Permanent ID, Home Phone and Verification Passcode in order to set up the account. Contact your school for this information.

## General Requirements

- Five units of credit are earned when a student passes one class for one semester.
- Credit requirements must be met prior to graduation to participate in graduation exercises.

## Required Number of Periods

Seniors must be enrolled in at least five courses at Red Bluff High School in the spring and fall semesters, which may include Work Experience Education, Independent Study, Special Education, or any other course study authorized by the Governing Board which is equivalent to the approved high school course of study. Students in grade nine through eleven must be enrolled in seven periods at Red Bluff High School.

## Physical Education

- Freshman P.E. is required of all students for graduation - no waivers and no exceptions.
- Students not passing the Physical Fitness Test in the 9th grade are required to enroll in a district approved physical education course the following year.
- Extracurricular sports cannot be used for credit during the freshman year.
- For the second year requirement, beginning in the 10th grade, the principal may allow up to 10 units of credit for P.E. for students who participate in a RBHS team sport. The principal may waive 5 credits of P.E. per sport completed. One full year of band also waives 5 credits of P.E. One full year of dance waives 10 credits of P.E.

### **Math Graduation Requirements 2020-2021**

All students must earn 30 math credits. Ten of these credits must be earned in Integrated Math 1 to meet the California State Algebra requirement.. When a student begins 9<sup>th</sup> grade in an advanced math class (Integrated Math 2 or Algebra 2), the student will receive credit to satisfy the Integrated Math 1 requirement.

### **RBHS Graduation Requirements**

<b>Subject</b>	<b>Credits</b>
History/Social Science	30
English	40
Mathematics	30
Laboratory Science	30
Fine Art or Language	10
Physical Education	20
Career Technical Education	20
Exploring Computer Science	10
Electives	50
<b>TOTAL</b>	<b>250</b>

### **AWARDS AND SCHOLARSHIPS**

Numerous scholarships are available through the citizens of Tehama County. Complete information about these scholarships and awards is available through the counseling department. Students should start exploring scholarship options and requirements with their counselor during sophomore counseling or during their junior year. Students and parents may obtain additional information on financial aid and scholarships at the Red Bluff Union High School District website.

#### **PSAT**

Given annually in the fall to high school juniors (may be taken earlier) as preparation for the SAT tests. Eligibility for the National Merit Scholarship is dependent on the results of the PSAT and colleges may use the results for some of their scholarship awards.

#### **SAT**

This is one of the two tests used by colleges for determining acceptance. The SAT is generally taken in the spring of the junior year and/or in the fall of the senior year. Students are encouraged to study for the test using one of many resources available to them in the school and community. The test provides scores in verbal and mathematical ability, as well as writing, with possible scores ranging from a total of 400-1600. SAT scores will not appear on student transcripts.

Students can take the ACT as an alternative (see below). Students should see their counselor to determine if the SAT or ACT is more appropriate.

#### **SAT Subject Tests**

The SAT Subject Tests are tests measuring student achievement in specific areas of study. Students



may take SAT Subject tests, which are used by colleges for a wide variety of purposes. Specific UC campuses recommend these tests for admission decisions. The tests are usually taken in the spring of the junior year.

### **ACT**

This is one of the two tests used by colleges for determining acceptance. The ACT is generally taken in the spring of the junior year and/or in the fall of the senior year. Students are awarded scores on four subtests. The total score is based on questions which are more dependent on student knowledge than ability measuring more detailed mathematical skills than strict ability, for example. Students should see their counselor to determine if the SAT or ACT is more appropriate.

### **Advanced Placement**

Advanced Placement (AP) tests are designed to measure student achievement in specific, college level courses offered through the high schools. Participation in AP classes allows a student's grade point average to be calculated at above the traditional 4.0 range and at many UC campuses it is estimated that the average student scores of new admissions are above the 4.0 level. Universities may grant credit for all College Board Advanced Placement Tests on which a student scores a 3 or higher. The credit may be subject credit, graduation credit, or credit toward general education or breadth requirements, as determined by evaluators at each campus. It is the student's responsibility to check with individual college campuses regarding their AP policy and credit conversion.

Advanced Placement courses that may be offered by Red Bluff High School include the following:

Biology	Spanish Language	English Language & Composition.
Calculus	Economics	World History
Chemistry	English Literature	

State funding is available to qualified low-income students to assist in paying part of Advanced Placement exams [EC 48980, 52240]. For further information students should contact their counselor.

### **GED**

The GED is taken by students in lieu of a high school diploma. Students who pass the GED test are then eligible for entrance into community college programs as long as they meet other requirements. District policy requires that the student be 18 years old or past the date of his/her class's graduation date.

### **California High School Proficiency Exam**

The high school proficiency test is available to students who are at least 16 years of age. Certain other students and adults are also eligible to take this test. Students who pass the test are issued a Certificate of Proficiency from the State of California and may withdraw from high school with parental consent. Students who elect this option do not receive a diploma, and they may not participate in graduation exercises.

## **SPECIAL PROGRAMS**

### **English Language Development (ELD)**

The District offers an English Language Development program at each campus for English Learner (EL) students. At the time of registration counselors will refer any EL students to the ELD staff for assessment and placement.

### **Credit Recovery Programs**

Students are provided opportunities to make up required courses and to accelerate in certain academic

courses through Summer School (if funding is available). For the Summer School program, registration may be completed during the Spring or on the opening day of Summer School, with guidance from the school counselor. Credit recovery is available during the school year also. Students who need to make up graduation credit are encouraged to participate in this program. Contact the student's counselor for specific information on the dates, times, and course offerings.

### **Salisbury High School**

Salisbury High School is the District's continuation high school. This alternative education program is designed to meet the educational needs of those students who have difficulty succeeding in the regular school environment. Parents and students may request enrollment at the school by contacting their current counselor. In certain instances a student may be placed there by administrative decision.

### **FOCUS Program**

The Focus Program provides an alternative learning environment for approximately 12 enrolled students primarily in grades 9 & 10 who are experiencing difficulties in a traditional school setting or who are exhibiting negative behavior patterns in school or in the community. The emphasis of the program is to reestablish the educational direction of students and to transition them to a regular school setting or other learning environment that meets their needs. Counseling and other support services are provided by public and community-based agencies.

### **Independent Study**

Independent Study is an alternative program that provides students with an individualized graduation plan. Students have access to all core curriculum courses, *as well as the opportunity to take CTE classes, college courses at Shasta College, and Work Experience.* Students can also receive necessary remedial instruction in math and reading to help them meet the district's Algebra requirement. Independent Study focuses on one-on-one instruction in an alternative environment. Students in this program are allowed to take up to 3 classes on the main campus.

### **College Connection**

Students in Shasta, Tehama and Trinity Counties earn high school and college units in this concurrent enrollment program offered during the senior year. Students typically take American Government/Economics, English 12, Study Skills and up to four college courses. Students finish their senior year with between four and eight college courses completed. Applications are available during the spring of the junior year. Students who are interested should see their counselor for more information.

### **Cal-Safe Program at Salisbury High School**

The Cal-SAFE Program provides services to expectant and parenting male and female students enrolled in the Red Bluff Union High School District and their children. These services may include specialized courses, adapted schedules and appropriate child care for children through age 5 whose parents are enrolled in school. Participants also benefit from access to public and community-based services. Students should contact their high school counselor for more information on this program.

### **Shasta College Courses- Concurrent Enrollment**

Students may participate in Shasta College programs. In some cases students can earn both high school and college credit for the same class. Interested students should see their counselor; concurrent enrollment forms are available in the counseling office. Students are limited to 4 concurrent enrollment courses per school year (including the summer term) that may be included on their transcript if it meets a graduation requirement.

### **Dual Enrollment at Red Bluff High School**

Dual Enrollment is a partnership with Shasta College designed to help students obtain a head start on college, advanced vocational preparation, and personal enrichment opportunities. It differs slightly from Concurrent Enrollment in that high school students participating in the Dual Enrollment program will be earning both college and high school credits while taking pre-approved classes on the high school campus. Please talk to your high school counselor to see which Dual Enrollment courses are offered on your campus.

## **Work Experience Program**

The Work Experience Program is designed for students who are employed. A supervising teacher works with students and their employers to help students be successful in the workplace. To qualify, a student must be at least 16 years old, a junior or senior, maintain a 2.0 GPA, have good attendance, demonstrate appropriate behavior, and be employed at a work site where at least minimum wage is paid and workers' compensation is carried by the employer. A bi-monthly work experience class is held on Wednesdays from 1:30-3:15 pm.; attendance at these class meetings is mandatory for successful completion of the course. Students must be enrolled in at least a minimum of two district classes on campus to be enrolled in this program. Please talk to your high school counselor to see if you qualify for the Work Experience Program.

## **LIBRARY**

### **Library Hours**

The Library Media Center is open from 7:30 am to 3:30 pm every day. Library services are available to students before school, break, lunch, and after school until 3:30 pm. Students using the library during class time must have a pass from a teacher.

### **Borrowing from the Library**

Students may borrow up to three books for three weeks. After that, students must return or renew their books. Weekly email notices are sent to remind students to return late books. Students who have overdue or missing library books or textbooks will not be allowed to participate in extracurricular activities (sports, dances, etc.) until the materials are renewed or returned.

### **Library Behavior**

The Library Media Center is where students can meet to collaborate with others or work individually. There are 46 computer stations and two printers in the Library computer lab, with an additional 26 computers in the library portion of the Media Center. Students can print in color for \$1.00 per page, as well as borrow various other supplies and materials to complete class projects.

Food and Drinks: No food or drinks are allowed in the Library Media Center.

Lost or Damaged Books: Students will be charged the replacement cost of materials that are lost or damaged.

Library Entrances and Exits: There is a loading zone on Douglass Street outside of the Library Media Center where students can be dropped off and picked up.

### **Overdue Notifications and Bills**

Once a week, the Library's automated system generates email notices for overdue materials. At the end of the year, students who have not returned school materials will be billed for them. When the materials are returned, the charge will be cleared in the Student Store. The District reserves the right to pursue further appropriate measures to settle outstanding bills. Site administrators and registrars determine these additional steps.

## **STUDENT SERVICES**

### **Counseling**

The guidance and counseling staff of the Red Bluff Union High School District strive to provide the following personalized services to students and parents during the school year:

- Develop individual educational/career plans for each student annually.
- Provide an appointment system that will enable each student to see his/her counselor within a reasonable period of time.
- Conduct parent information night to disseminate guidance information.
- Arrange for staff/parent/student conferences when appropriate.
- Be available for personal and/or crisis counseling and possible referral to outside resources.
- Inform both parents and students of the graduation requirements.

- Meet with all students and their parents to discuss career educational goals, career test results and to develop high school plans that will lead the student to goal attainment.

### **Academic and Non-Academic Courses, Classes, Electives, Activities, Sports, and Related Facilities**

State and federal policies require academic and nonacademic courses, classes, electives, school related activities, team sports, athletic competitions, and school facilities be available to all students without regard to their gender or gender identity, and irrespective of the gender listed in their records. Staff will not counsel students into programs, courses, or careers based on their gender or gender identity [EC 221.5; Government Code 11135, 11138; Title IV, Title IX of the Civil Rights Act of 1964; Section 504 of the Rehabilitation Act of 1973; California Interscholastic Federation (CIF)].

### **Schedule Changes**

Since the number of course sections available depends upon pre-registration information, class changes are not allowed except for the following reasons:

1. Computer error
2. Changes needed to satisfy graduation requirements
3. Changes required by health
4. Completion of Summer School or college courses

Teachers or students may request a placement change from an honors level course to a regular-level course within the first two weeks (10 days) of the semester. Any other request for a schedule change requires a parent conference and counselor and teacher approval.

### **Work Permits**

A student under 18 years of age who wishes to work must obtain a Work Permit. Students interested in obtaining a Work Permit should already have an employer identified and a very real expectation for PAID employment with that employer with workers' compensation carried by the employer. Applications can be obtained from the CTE office. In compliance with Education Code Section 49110, a school authority will sign off on the Application for Work Permit to verify the student's satisfactory school performance (a 2.0 GPA, attendance, and behavior) prior to obtaining verification from an employer if the student is hired.

The actual Work Permit Contract has clearly outlined specific thresholds that students must obtain in the aforementioned areas. A student continuing employment from the past year or summer must reapply for a Work Permit during the first two weeks of the new school year. A new Work Permit is required every time a student changes jobs during the school year. Work permits can be revoked by the school administration for poor student attendance, behavior, or grades.

### **Nutrition Services**

The Food Services Department here at Red Bluff Union High School is committed to providing healthy school meals and snacks to all students. The team of dedicated food and nutrition professionals support and promote student academic success and healthful eating habits that lead to lifelong positive nutrition practices.

School meals are served to students under the National School Lunch Program and the School Breakfast Program and follow the nutrition guidelines prescribed by The Healthy, Hunger-Free Kids Act of 2010. The law was designed to reduce the incidence of childhood obesity by providing healthier choices to students.

These guidelines include:

- Increased produce options, ensuring that students receive both fruits and vegetables every day of the week
- Portion size guidelines and calorie limits based on the age of children served
- Increased emphasis on whole grain products
- Limits on the types of milk served, with an emphasis on low fat (1%) and non-fat varieties

### **CEP**

All students in the RBJUHS are offered breakfast and lunch free of charge. There is no need to fill out the

meal application for the 2019-2020 school year. There is a free after school meal offered after school to all students who are interested in tutoring and/or sports.

### **Meal Charge Policy**

Red Bluff High School works hard to ensure that all students in our district have the opportunity to enjoy healthy and nutritious meals while attending school.

Prior to the start of the school year, parent(s)/guardian(s) will receive a packet from the Nutrition Services Department. This packet will include the Letter to Households, Explanation of the Community Eligibility Provision (CEP), and the Meal Charge Policy. RBJUHS is proud to participate in CEP, in which we serve breakfast and lunch to all students at no cost. However, if the student would like an additional meal or snack they can do so for an additional price.

If a parent/guardian of the student does not have the funds to purchase additional food on campus, the student will not be allowed to charge a meal with the promise of paying at a later date. RBHS has a no debt policy for charged meals. Thus, any food items that costs \$0.01 and above are charged the full price for that food item.

*In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.*

*Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.*

*To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at How to File a Program Discrimination Complaint and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov). USDA is an equal opportunity provider, employer, and lender.*

### **Textbooks**

Textbooks are furnished by the Red Bluff High School District. Students should sign their names in the area provided in the front of the book after carefully examining the book for condition. If a book is lost, stolen or damaged, the student will be required to pay for it prior to participation in extra-curricular activities or receiving a course grade and/or clearance for graduation. Ed Code 48904(b) allows schools to withhold grades until textbook obligations are resolved.

### **Technology**

The Governing Board recognizes that technology provides ways to access the most current and extensive sources of information. Technology also enables students to practice skills and to develop reasoning and problem-solving abilities. In addition, electronic resources foster workplace skills that may be transferable to new technologies. Every effort shall be made to provide equal access to technology throughout the District's schools and classes.

The superintendent or designee shall oversee the maintenance of each school's technological resources and may establish guidelines and limits on their use.

### **Computer Use Guidelines/Acceptable Use Policy**

The District's Technology Acceptable Use Policy is provided to students and parents and should be reviewed carefully. The District expects all students to abide by these policies and procedures when using the District's computers, technology equipment or telecommunication system. Students who violate the

policy will be prohibited from using the District's equipment. This policy can be found on the Red Bluff High School web page.

### **Community Resources**

Our community has many resources available for students and families. They include crisis intervention, suicide prevention, drug and alcohol diversion, and job placement programs, to name a few. Please see the school guidance counselors for further help with community resource information.

## **ACTIVITIES**

There are many co-curricular and extra-curricular activities open to students in the District and students are strongly encouraged to participate. Students may participate in athletics, student government, school clubs, music groups, the yearbook or newspaper staffs, etc.

Co-curricular activities are part of the regular curriculum. Since co-curricular activities are an extension of the classroom, student behavior violations will be subject to the District Discipline Policy. Students should check with the Student Activities Director or Athletic Administrator at the school as to whether an activity is co-curricular or extra-curricular.

### **Student Body Government (ASB)**

Red Bluff Union High School established a student government based on a student body constitution outlining the students' rights, powers, responsibilities, and privileges. Any student who attends the school is a member of the student body and is entitled to the same privileges as any other student. Students elect members of the student council, which is the student governing body of the school. Money for student body activities is raised by selling student body cards, by sponsoring student activities and by student-organized fundraisers and is administered by student body officers and the Activities Director.

### **Student Body Assemblies**

Students are required to attend all student body assemblies unless excused by the administration. Courteous and dignified behavior at assemblies has been a tradition at all District high schools and has earned the praise of many visiting speakers and performers. Students who do not conform to acceptable standards of conduct will be subject to disciplinary action.

### **School Dances**

During the school year, various student organizations sponsor dances. These dances are usually held on Friday or Saturday night and last three hours. All students must fill out a Dance Contract prior to purchasing dance bids. Students are not permitted to re-enter the dance once they have left. Any student who violates a school rule while at the dance will be subject to disciplinary action by the administration. Dances are for the students of the high school. Guest passes may be issued upon completion of an approved guest form and at the discretion of the administration and/or the Activities Director.

### **Release of Directory Information**

The law allows schools to release "directory information" to certain persons or organizations including military recruiters. Directory information includes name, address and phone number. You may have the district withhold any of this information by submitting a request in writing. In the case of students with exceptional needs or who are homeless, no material can be released without parent or guardian consent. [EC 49061(c), 49070, 49073(c), 56515; FERPA; No Child Left Behind Act (NCLB)]

## **ATHLETICS**

The Red Bluff Joint Union High School District believes that a dynamic program of student activities is vital to the educational development of the student. Young people learn a great deal from participation in interscholastic athletics. Lessons in sportsmanship, teamwork, competition and how to win and lose gracefully are integral parts of our athletic program. Athletic participation also plays an important part in helping students develop a healthy self-concept as well as a healthy body. Athletic experiences contribute to the development of learning skills and emotional patterns that enable the student to achieve maximum

benefit from his or her education.

While the Red Bluff Joint Union High School District takes great pride in winning, it does not condone "winning at any cost" and discourages any and all pressures which might tend to neglect good sportsmanship and good mental health. At all times, the athletic program must be conducted in such a way so as to justify it as an educational activity.

### **Student Rights under Title IX**

Federal Title IX of the Education Amendments of 1972 ("Title IX"), implemented at 34 C.F.R. § 106.31, subd. (a), provides that no person shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any academic, extracurricular, research, occupational training, or other education program or activity operated by a recipient which receives federal financial assistance. Relevant here, Title IX requires school districts to take immediate and appropriate action to investigate when it knows or reasonably should know of a possible Title IX violation.

The process to file a Title IX complaint is located on our website at [www.rbhsd.org](http://www.rbhsd.org).

### **Title IX Coordinator**

Jody Brownfield is the Title IX Coordinator for the Red Bluff Joint Union School District and can be reached by telephone at 530-529-8700 or by email at [jbrownfi@rbhsd.org](mailto:jbrownfi@rbhsd.org).

### **Overview and Purpose of Athletics at Red Bluff High School**

To be of maximum effectiveness in providing a beneficial experience for student athletes, the athletic program will:

1. Make the welfare of the student the ultimate consideration. The purpose of athletics is to promote the physical, mental, moral, social, and emotional well-being of those participating.
2. Be a well-coordinated part of the school, compatible with and complementary to all aspects of a student's education.
3. Be conducted in such a manner as to provide a sound rationale for use of funds, time, and facilities.
4. Be nondiscriminatory, making the same benefits available to all students, regardless of race, sex, or ethnic origin.
5. Foster training in conduct, commitment, character, perseverance, game ethics, and sportsmanship for participants and for spectators.
6. Adhere to national, state, and local rules and policies under which the program is conducted

### **Athlete Eligibility and Participation**

Athletes should understand the following CIF, Northern Section, league, and RBHS eligibility guidelines:

1. If you reach your nineteenth birthday on or before June 15th, you cannot participate in interscholastic athletics.
2. If you are in your fifth year of high school, you cannot participate in interscholastic athletics.
3. CIF athletic eligibility rules are complicated and constantly changing. If you do not live within the RBJUHSD boundaries and if you have not been continuously enrolled in the RBJUHSD since the beginning of your freshman year, contact your coach or athletic director to confirm your eligibility.
4. Every athlete must be enrolled in and pass at least four classes with an overall 2.0 GPA each grading period (approximately every six weeks). A probationary period will apply to freshman students only during the fall semester. The probation is for the first or second six week grading period during the fall semester. This probation allows for the GPA to be under 2.0.
5. Freshmen still must pass four classes. Some coaches may enforce stricter grade expectations.
6. You cannot compete on any "outside" team in your sport from the date of your first game until the season is over. If you have any questions on this regulation, see your coach.
7. You cannot try out for a professional or collegiate team from September 15 to June 25 each year.
8. Foreign students wanting to participate in athletics must be part of a CIF approved exchange program and must complete appropriate paperwork to be eligible.
9. Prior to try-outs or practice an athlete must have a physical examination by a qualified medical doctor. This exam must be on record in the high school Student Store.
10. Prior to being allowed to practice or try out with the team, a sports packet must be completed and on file in the Student Store.
11. When all paperwork is completed, you will receive an Athletic Clearance Slip to be given to your

- coach to clear you for participation.
12. All athletes are encouraged to purchase ASB cards.

## Athlete Committed

Red Bluff High School has joined the Athlete Committed movement. Athlete Committed is dedicated to the short term and long term health of our athletes. RBHS will provide support to our athletes to make healthy choices. These choices will help our students compete with excellence on and off the field. All athletes and a parent or guardian are required to attend an Athlete Committed presentation. Immediately following the presentation, athletes and their parent or guardian will join their coaches in the signing of the Athlete Committed contract. All athletes will be required to do this one time per school year, prior to the start of the athlete's earliest sport.

For more information on Athlete Committed, check out the founder, John Underwood, on the web.

## RBHS ATHLETIC TEAMS

- Frosh: Freshmen
- F/S: Freshmen and Sophomores (previously called Junior Varsity)
- Var: Varsity

Fall	Winter	Spring
Swimming (F/S & Var) Football (Frosh, F/S & Var) Volleyball (Frosh, F/S & Var) Girls Golf (Var) Girls Tennis (F/S & Var) Cross Country (F/S & Var) Girls Field Hockey (F/S & Var)	Boys Basketball (Frosh, F/S & Var) Girls Basketball (Frosh, F/S & Var) Wrestling (F/S & Var) Boys Soccer (F/S & Var) Girls Soccer (F/S & Var) Alpine (Var)	Track & Field (F/S & Var) Girls Softball (F/S & Var) Boys Baseball (F/S & Var) Boys Tennis (Var) Boys Golf (Var) Competitive Cheer (Var)

## GENERAL INFORMATION

### Balloons, Flowers, Gifts

The school will not deliver balloons, flowers or gifts to a student during school hours. Please do not bring them to school.

### Electronic Devices

Students are encouraged not to bring portable electronic devices to school. The school is not responsible for the loss of personal items brought to school. [EC 48901.5]

### Impersonation on the Internet

Pretending to be a real person other than yourself on the Internet or through other electronic methods to harm, intimidate, threaten or defraud is punishable by a \$1,000 fine or imprisonment for up to one year. [Penal Code 528.5]

### Skateboard, Bikes, etc.

Riding is not permitted on school campuses. Noncompliance will result in temporary confiscation and will be returned to a parent or guardian. Skateboards must be checked into the office before school starts each day.

### School Safety Plan

Every year, each school shall review and update its plan by March 1. Each school shall make its plan public and shall report its school safety plan to numerous community leaders, school site personnel and



parent groups. Plans should, among other things, provide guidance for the prevention of bullying, and key elements are to be described in the School Accountability Report Card. Planned responses to criminal incidents need not be disclosed. The Uniform Complaint Procedure can be used regarding School Safety Plan compliance. [EC 32281, 32282.1, 32286, 32288, 32289]

### **School Safety**

All students should be aware of and observe common safety practices. Report any unsafe condition to your teacher or administrator. Follow safety rules particular to your class such as chemistry, industrial technology, etc.

## **COLLEGE AND MILITARY VISITS**

Each year various college admissions representatives visit the Red Bluff Union High School campus to speak with interested students. Visits are scheduled during the day and typically last the duration of **the** class period.

When a college or military representative is scheduled to be on campus, it will be advertised in the bulletin. Students must sign up in the counseling center ahead of time to attend the presentation. Reminder slips will be sent out to students prior to the presentation and students can attend if they have permission from their teacher. Students should not miss important lectures, quizzes, or tests. If students cannot attend the presentation, please visit the counseling office to pick up information left by the college representative.

During college presentations, students will learn about academic programs, campus life, and the admissions process. During military presentations, students will learn about ROTC programs, scholarship opportunities and specific information on each military branch.

### **Protocol for Scheduling a College or Military Representative at RBHS**

The counseling staff works hard to ensure that students are knowledgeable about all the college systems that are available to them. We want students to have plenty of information that will allow them to make an educated choice about which college fits their needs [i.e. financially, size, program, location]. Due to this, it is important that we handle all college and military representatives in the same way in order to provide equal opportunities for both our students and the representatives. Each College or Military Branch will be allotted 1 visit to Red Bluff High School per semester.

- Please direct all college and military representatives to Janet Blackketter in the Career Technical Education office. They may call to set up an appointment at 529-8728 or they may send an email: [jblackke@rbhsd.org](mailto:jblackke@rbhsd.org).



# Red Bluff High School Clubs 2020-2021

*(many clubs are suspending activity through the end of the year)*

## **ANIME CLUB** Advisor(s):

*Summary: Anime Club provides an opportunity for students to increase their awareness of Japanese animation (anime). Anime Club is for students who want to socialize with others who have similar interests as well as a willingness to explore the vastness of this art. Our goal is to expand our cultural understanding, develop new bonds with peers, and to celebrate the differences within anime. The club meets weekly at lunch time. Activities are centered around anime - playing games, sharing drawings, having discussions, and often a showing. Most of the material is subtitled in English, allowing the non-Japanese-speaking viewer to enjoy this rich and varied cultural form.*

## **APE (Artistic Performance Entertainment) CLUB** Advisor(s):

*Summary: Artistic Performance Entertainment Club offers students an education in stage performance in contemporary styles. i.e., Singing, Playing, Country, Rock, Pop, Etc. Comedy, & Dancing as a soloist, duo, group, band or Instrumentalist. Instruction on how to work a stage, present a show, envelope an audience, and perform live a quality presentation with attire, mics and choreography. Are you the next Red Bluff Idol? There will be occasional guest performers offering modern music appreciation.*

## **ASL (American Sign Language) CLUB** Advisor(s): Cathy Long

*Summary: American Sign Language Club is a newly formed club with the main intentions of expanding our signing skills and bringing an awareness of the deaf community. We meet twice a month during lunch and learn and practice signs in a friendly, supportive setting. All levels of signers are welcome.*

## **ATHLETE COMMITTED CLUB** Advisor(s): Allie McDonald

*Summary: The Athlete Committed Club is about providing support to student athletes. This club urges student/athletes to renew their commitment to living a life of excellence! This is a commitment of personal responsibility-to never lose their focus and to never compromise on their values.*

## **CALIFORNIA SCHOLARSHIP FEDERATION, (C.S.F.) CLUB**

Advisor(s): Jamie Montandon

*Summary: Involvement in CSF is an opportunity for academically successful students to foster a higher level of education, promote academic accomplishments, and develop and participate in leadership and service programs. Each semester members contribute community service hours and pay \$5.00 in dues.*

## **CHOIR CLUB/MEN'S CHORUS** Advisor(s): Diane Hassay

*Summary: Choir Club and Men's Chorus is for students wanting to participate in all choir activities on and off campus. This club participates in Homecoming, rallies, Victorian Caroling, Singing Valentines and all community events that involve singing (i.e. Alternatives to Violence, Red Ribbon Week, Art Walk, Rodeo and more). The advisor and leaders for this club provide extra help with vocal instruction and stage presence.*

## **CONNECT CREW** Advisor(s): Jessica Gantenbein

*Summary: A club for 10th, 11th, and 12th graders. Connect Crew is comprised of Student Government, Sophomore Leadership, and many other students who want to make it easier for freshmen to enter high school. An application is necessary and will be available in May.*

**FILM CLUB** Advisor(s): Stan Twitchell

*Summary: Film Club is for students aspiring to learn about the history and production of film. Our team will resourcefully create a series of short films based around every member's ideas.*

**FNL (Friday Night Live) CLUB** Advisor(s): Adam Zuccato and Yuliana Moreno

*Summary: Friday Night Live builds partnerships for positive and healthy youth development which engage youth as active leaders and resources in their communities. This year at FNL we will look at areas our community can be improved, makes plans for how to make improvements, put those plans into action and assess the outcome. We will attend the REACH leadership conference in Chico and possibly other conferences.*

**GIRL'S INC. CLUB** Advisor(s): Carrie Wiltse

*Summary: Girls Inc. of the Northern Sacramento Valley is all about empowering local girls. We serve Shasta and Tehama county girls, ages 6 to 18, by offering a wide range of in-school, afterschool and extracurricular programs. These research-based programs build girls' self-esteem, transform their views of themselves, and help them recognize their potential as leaders, friends, innovators and independent thinkers. Girls Inc.'s mission is to inspire girls to be "strong, smart and bold."*

**FFA-RED BLUFF CHAPTER** Advisor(s): Jenny Lynn Svejda, Matt Pritchard, and Devin Yates.

*Summary: FFA develops premier leadership, career success, and personal growth through agriculture education, leadership development, and competitive teams. FFA increases awareness of the importance of agriculture and its contribution to our well-being; strengthens the confidence of agriculture students; encourages wise management of resources of the community; develops interpersonal skills in teamwork, communications, human relations and social interaction; builds character and promotes citizenship, volunteerism and patriotism; promotes cooperative attitudes among all people; promotes healthy lifestyles; and encourages excellence in scholarship.*

**KEY CLUB** Advisor(s): Fred Null

*Summary: Key Club is a service organization for high school students, which operates under school regulations and draws its membership from the student body. Key Club differs from other organizations in many ways. It is unique because it is sponsored by a local Kiwanis Club, composed of the leading business and professional people of the community. Key Club's objective is the development of initiative, leadership ability, and good citizenship practices. It functions not only on the local level, but on a district and international level. This highly developed structure provides programs, literature, and the opportunity to relate to teenagers from countries all around the world. Key Club is the largest high school service organization of its kind in the world.*

**LOVE EQUALS RESPECT CLUB** Advisor(s): Gina Harrison

*Summary: Love Equals Respect Club is committed to the students of Red Bluff High School. Our team will collaborate with each other, bring awareness about teen domestic violence, and educate the other youth through activities; i.e. lunchtime activities on campus, club activities, and mentoring opportunities. Through prevention education, we aim to remove any barriers between students. Together with our Youth Leadership Team, we will establish a school climate with zero tolerance to violence and promote positive interactions with healthy boundaries. We meet Tuesday's in Mrs. Wagner's Room (104)! Come and join the fun!*

**MATH AND SCIENCE CLUB** Advisor(s):

*Summary: Math & Science Club is for students wanting to know about the world around them and socialize with people of similar curiosities. Our goal is to provide learning opportunities beyond the classroom via; guest speakers, field trips, "The Science Show" and more. The Math & Science Club is always looking for new and exciting ways to discover and discuss the wonders of our Universe. The advisor and members also try to provide additional help in Math & Science courses to all students.*

**OUTDOOR ADVENTURE CLUB** Advisor(s): Wes Hendricks

*Summary: The purpose of the Outdoor Adventure Club is to interact with our local environment in an effort to educate students on issues, impact, preparation, and safety, all the while having fun and involving as many parents as possible. The plan for this year's activities are: Baker Road Clean-Up, Turkey Chase Fun Run (free event in which every racer, Kindergarten through eighth grade, receives a holiday pie) and the San Francisco Urban Adventure (nine miles of city hiking).*

**PRISM CLUB** (formerly GSA) Advisor(s): Margaret Gambetta

*Summary: Prism Club is for students, either of or supporting the LGBT Community to have a safe place to communicate issues that occur in their daily lives. It is also for planning and taking part in activities in the LGBT Community.*

**S.O.L.E.S.** Advisor(s): Joe Solis

*Summary: Society of Latinos Empowering Students Club is open to all students. The goal is for Latino students to become more involved in school activities, help the community, make new friends, be leaders and motivate students to do better in school. This club also participates in various fundraisers to provide scholarships for Red Bluff High School Latino students, to help community members and students in need.*

**RED BLUFF ROWDIES CLUB** Advisor(s): Ryland Sanders

*Summary: The goal of the Red Bluff Rowdies club is to promote school spirit, support student athletes and exemplify good sportsmanship. The club helps to support/promote rallies and special events such as the Pink Out. Any member of the student body is welcome to join and participate!*

**SPARTAN CRAFT CLUB** Advisor(s): Jordan Boilon

*Summary: The Spartan Craft Club focuses on building functional life skills for students with severe disabilities. These functional skills include improving fine and gross motor function, customer service, marketing, and dealing with money. Any student can join the Spartan Craft Club, but primarily the students in room 101, and TA's in room 101 make up the club. This club raises money by making crafts and selling them on campus and at local craft fairs. Some of our previous crafts include hand-rolled beeswax candles, granulated candles, and fizzy bath bombs. The Spartan Craft Club has done the basketball concession in the past, and would like to continue doing a concession each year to raise money. The money raised is spent on field trips into the community, as well as fun classroom activities*

## Discipline Policy

These charts represent behavioral expectations and associated consequences, based on school policy, the California Education Code, and the California Penal Code. Repeat offenses result in a more progressively serious disciplinary response. If corrective action does not bring about proper conduct, school administration may recommend the student for expulsion. Administration reserves the right to determine alternative consequences than those prescribed in these charts based on the severity of a particular infraction and the previous discipline record of the student.

### THE RED BLUFF STUDENT CODE OF CONDUCT

Rule	Definition	Consequence
1. Electronic Devices	Electronic devices may be used outside of class. They must be silenced and secured in a backpack and may not be used during class. Specific permission may be given by a teacher for academic purpose only.	1st: Device confiscated, student may retrieve at the end of the day. Then: Device confiscated, only a legal guardian may pick it up. Check phone into office before school for safe keeping each day.
2. Use appropriate language	Inappropriate language includes profanity and words that are demeaning or hateful related to race, culture, sexual orientation, disability, etc.	1st: Warning Then: Minimum one lunch detention, written apology to the offended individual, administration calls home, detention(s), Spartan Refocus or out of school suspension.
3. Be on time	You are tardy if you are not inside the classroom at the tardy bell. When you are tardy you will not be allowed to enter the classroom until you have received a tardy slip from the office.	After two period tardies, teacher calls home and student will be assigned one lunch detention per subsequent tardy that semester.
4. No PDA - Public Displays of Affection	No prolonged kissing.	Warning and call home.
5. Follow the Dress Code	No drugs, alcohol, profanity, or other inappropriate words or pictures. No bellies or too much cleavage showing. Administration has discretion. *See Dress Code Policy.	1st: Warning, sent to office to change clothes, call home. Then: Detention(s), Spartan Refocus.

6. Clean Up Your Mess	Put every piece of trash in the cans. Pick up items that you drop. Have pride in your clean campus.	Trash detail / campus clean up.
7. Respect the Learning Environment	Entering rooms, caring for property, no public electronic music, obey all staff, use polite language, work to resolve conflict, behave such that others can work	Phone call home, referral to office for repeated violations, lunch detention(s), Spartan Refocus.
8. Academic Integrity	Do your own work. Do not share work or photos of your work with others. Do not copy from published work without appropriate citation (credit).	1st: Receive 0 points on the assignment, teacher calls home. Then: Referral to office, Spartan Refocus, further consequences at discretion of the teacher, possible suspension. **See Academic Integrity Policy.
9. Be Where You're Supposed to Be	9th & 10th grade students may not leave campus during lunch. You must always have a pass from the classroom or an office when you are in the halls during class time. Use appropriate behavior in the bathrooms.	1st: Warning and redirection, campus clean-up. Then: Lunch detention, Spartan Refocus.
10. Follow the Law	No drugs (illegal, prescription or over the counter), alcohol, smoking or vaping devices, weapons, fighting, threats, bullying, theft or vandalism. Drivers follow speed limit and traffic rules in and out of parking lots.	In-house or out-of-school suspension, possible recommendation for expulsion. May be cited by police. See Major Offense below.

## MAJOR OFFENSES

**Consequences are cumulative over the course of a student's enrollment at RBHS.**

VIOLATION	1st Offense	2nd Offense	3rd Offense
<b>EC 4899 (a) (1) Caused, attempted to cause physical injury to another person. EC 4899 (a) (2) Willfully used force or violence upon the person of another, except in</b>	Warning to student and/or alternative consequence including up to 3 day suspension.	3-5 day suspension and possible alternative education program.	5 day suspension and recommendation for alt ed program or expulsion.

<b>self-defense.</b>			
<b>EC 48900 (b) Possessed, sold, or otherwise furnished any firearm, knife, explosive or other dangerous object.</b>	1 - 5 day suspension depending on weapon and intent, possible recommendation for expulsion, and notify law enforcement.		
<b>EC 48900 (c) Unlawfully possessed, used, sold or otherwise furnished or been under the influence of, any controlled substance or intoxication of any kind.</b>	-1-3 day in-house or home suspension -Complete drug & alcohol program -Possible transfer to alt ed program -Notify law enforcement	-1-5 day suspension -Complete drug & alcohol program -Possible transfer to alt ed program and/or recommendation for expulsion -Notify law enforcement	
<b>EC 48900 (d) Unlawfully offered, arranged, or negotiated to sell any controlled substance, alcoholic beverage or intoxicant of any kind.</b>	3 - 5 day suspension, recommendation for expulsion, and notify law enforcement.		
<b>EC 48900 (e) Committed or attempted to commit robbery or extortion. EC 48900 (g) Stolen or attempted to steal school or private property. EC 48900 (I) Knowingly received stolen school or private property.</b>	1- 3 day in-house or home suspension depending on the value of the item. May include law enforcement notification.	-3-5 day suspension -Notify law enforcement	5 day suspension and recommendation for alt ed program or expulsion. Notify law enforcement.
<b>EC 48900 (f) Caused or attempted to cause damage to school or private property.</b> Includes electronic files and databases.	1- 3 day in-house or home suspension depending on amount of damage. May include law enforcement notification.	- 3-5 day suspension -Notify law enforcement	5 day suspension and recommendation for alt ed program or expulsion. Notify law enforcement.
<b>EC 48900 (h) Possess or use of tobacco or any products containing tobacco or nicotine products.</b>	-1-2 day in house suspension -Complete drug & alcohol program	-1-3 day suspension -Notify law enforcement	-3-5 day suspension -Possible rec for alt ed program or expulsion.
<b>EC 48900 (i) Committed an obscene act or engaged in habitual profanity or</b>	-Staff warning -Lunch detention(s) -Profanity essay	-5 days lunch detention -Profanity essay	1-2 day suspension

<b>vulgarity, either verbally or in writing.</b>	-Possible suspension	-Possible suspension	
<b>EC 48900 (j) Unlawfully possessed, offered, arranged or negotiated to sell any drug paraphernalia.</b>	-1-3 day in-house or home suspension -Complete drug & alcohol program -Possible transfer to alt ed program -Notify law enforcement	-1-5 day suspension -Complete drug & alcohol program -Possible transfer to alt ed program and/or recommendation for expulsion -Notify law enforcement	
<b>EC 48900 (k) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.</b>	-Staff warning -1-5 lunch detention(s) -Possible in house suspension	-1-3 days in house suspension	-1-3 days suspension -Possible recommendation for alt ed program or expulsion
<b>EC 48900 (m) Possessed an imitation firearm.</b>	-1- 3 day in-house or home suspension -Possible transfer to alt ed program -Notify law enforcement	-1-3 day suspension -Notify law enforcement	-3-5 day suspension -Possible recommendation for alt ed program or expulsion. Notify law enforcement.
<b>EC 48900 (n) Committed or attempted to commit a sexual assault, or committed a sexual battery.</b>	5 day suspension, recommendation for expulsion, and notify law enforcement.		
<b>EC 48900 (o) Harassed, threatened, intimidated a pupil who is a complaining witness</b> <b>EC 48900 (q) Hazing</b> <b>EC 48900 (r) Engaged in an act of bullying</b> <b>EC 48900.3 ...Act of hate violence</b> Includes “electronic acts”, cyberbullying, and derogatory terms toward a pupil(s) or school personnel.	-1-5 lunch detentions -1-3 day in-house or home suspension -Possible suspension and rec to alt ed or expulsion -Restitution to victim	-2-5 day suspension -Recommendation to alt ed and/or expulsion. -Notify law enforcement	



<b>EC 48900 (t) Aiding or abetting the infliction or attempted infliction of physical injury to another person</b> as defined in Penal Code Section 31.	1- 3 day in-house or home suspension. May include law enforcement notification.	3-5 day suspension and possible alt ed program. Notify law enforcement.	5 day suspension and recommendation for alt ed program or expulsion. Notify law enforcement.
<b>EC 48900.7 Making Terroristic Threats</b> including bomb threats.	3 - 5 day suspension, recommendation for expulsion, and notify law enforcement.		

### **VEHICLES SUBJECT TO SEARCH**

By entering school property, the person driving any vehicle is deemed to consent to a complete vehicle search, all its compartments and contents, by school officials or law enforcement personnel for any reason whatsoever. This notice applies to all vehicles of any type and is in force 24 hours a day (California Vehicle Code, section 21113 A).

### **BULLYING and CYBERBULLYING definitions**

**Bullying** includes any severe or pervasive physical or verbal act of conduct, including communications made in writing or by means of an electronic act, as defined, including but not limited to sexual harassment, hate violence, harassment, threats, or intimidation that has the effect or can reasonably be predicted to have the effect of placing a reasonable pupil, as defined, in fear of harm to that pupil's or those pupils' person or property, causing a reasonable pupil to experience a substantially detrimental effect on his or her physical or mental health, academic performance, or ability to participate in or benefit from the services, activities or privileges provided by a school.

**Cyberbullying** includes the transmission of harassing communications, direct threats, or other harmful texts, sounds, or images on the Internet, social media or other technologies using a telephone, computer, or any wireless communication device. Cyberbullying also includes breaking into another person's electronic account and assuming that person's identify in order to damage that person's reputation. Students are required to accept and sign off assenting to the terms of a Technology and Internet Use Agreement where students provide assurances that they will not engage in cyberbullying.

### **CAMPUS BEAUTIFICATION / CLEAN-UP**

Students who commit minor violations of the Code of Conduct may be assigned campus clean-up duty. Typically this will occur just before or just after lunch or snack break and only with permission from the next period's teacher to miss 10-20 minutes of class. Students will be provided with sanitary gloves and a "pick-up" tool if requested.

**Restorative justice programs have been around for over 40 years and have shown a lowering of recidivism in youth juvenile justice programs. Today, education nationwide is embracing restorative justice as an alternative to traditional school discipline. Programs seek to change behavior, reduce suspensions and engage at risk students. At the center is**

a belief in community, empathy and perspective-taking.

Fundamentally, restorative justice strategies are meant to entail a shift in mindsets, not just follow a list of things to do or talk about. It asks adults to take a more empathetic and less punitive approach.

### Red Bluff High School Offers the following Restorative Justice Programs

1. 300 Virtues of a Spartan
2. Spartan Peer Court
3. Spartan Community Service Project
4. Spartan Strong Program
5. Spartan Mentor Program
6. PBIS Behavior Management System

### LUNCH DETENTION

Lunch detention is served during lunch in a preassigned location and is supervised by a credentialed teacher. Students must report immediately to detention and may not eat or use their electronic devices in detention. They may do work in detention. Students will be released with sufficient time to get and eat lunch from the cafeteria. With prior arrangement from administration, students may serve detention with another teacher or before or after school.

### SATURDAY SCHOOL

Students who have behavior referrals and or continuous class period tardies will be assigned Saturday School at the discretion of the RBHS Administration. Parents will be notified when a student is assigned to Saturday School.

#### Saturday School Guidelines and Rules

- Students may attend Saturday School for a number of behavior reasons which can include period tardies and absences and unserved detentions throughout the school year.
- Students must attend from 8:30 AM to 12:00 PM in the RBHS library. Students must be on time to be admitted. Students who arrive late will not be admitted and will need to meet with Mr. Vercruysse the following Monday.
- Students must bring school work and or reading material to occupy the entire period.
- Students will be allowed to have a restroom break
- Lunch will be provided

#### The following behaviors will result in dismissal from Saturday school

- Disruption and defiance
- Using cell phones, radios, handheld games, or electronic devices
- Moving from assigned area

#### Saturday School Dates

Saturday School will be announced every month by administration on time, date and location for Saturday School. Parents and students will be notified via RBHS Administration if Saturday School is an option for attendance.

### SUSPENSION FROM CLASS (EC 48910)

A teacher may suspend any student from the teacher's class for any violation of EC 48900 for that day and the following day. The teacher shall send the student to the principal/designee for appropriate action. The student shall not be returned to the class during the period of suspension without agreement between the teacher and principal. As soon as possible, the teacher will notify the student's parent/guardian of the suspension. The student will be placed in the Spartan Refocus room for the duration of the class suspension and the violation will be noted in his/her record.

### **RECOMMENDATION FOR EXPULSION**

The principal or superintendent shall immediately suspend and shall recommend expulsion of a student that he or she determines has committed any of the following acts unless the principal or superintendent finds that expulsion is inappropriate due to the particular circumstance (EC 48915):

1. Causing serious physical injury to another person except in self-defense. (EC 48900 (a))
2. Possession of any knife or other dangerous object of no reasonable use to the pupil. (EC 48900 (a) (2) and (b)) This includes weapon and controlled substance "look-a-likes".
3. Unlawful possession of any controlled substance listed in chapter 2 of division 10 of the Health and Safety Code. (EC 48915 (a)(3))
4. Robbery or extortion. (EC 48900 (e))
5. Assault or battery on school personnel. EC 48900 (a)(1) and Penal Codes.

### **MANDATORY RECOMMENDATION FOR EXPULSION**

The principal or superintendent shall immediately suspend and shall recommend expulsion of a student that he or she determines has committed any of the following acts:

1. Possessing, selling or otherwise furnishing any firearm. (EC 48915(c)(1) and 48900(b))
2. Brandishing a knife at another person. (EC 48915(c)(2))
3. Unlawfully offered, arranged, or negotiated to sell any controlled substance, alcoholic beverage or intoxicant of any kind. (EC 48900(c))
4. Committed or attempted to commit a sexual assault. (EC 48900(n))
5. Possession of an explosive. (EC 48900(b))

## **DRESS CODE POLICY**

The Red Bluff Joint Union High School District believes that a healthy and safe learning environment is essential for student learning and college/career readiness. We feel that a minimal dress standard establishes a positive tone of behavior, which fosters respect for self and others. It is with these concepts in mind that the district establishes the following dress standards.

Wearing apparel shall be clean, safe and not disruptive to the instructional process:

- Outer clothing must adequately cover all undergarments.
- Front and back midriffs must be covered.
- Shorts and skirts must exceed past the thumbs from hanging arms.
- \_\_\_Tops must have two straps, with no undergarments showing.
- No pajamas/sleepwear except on dress up days.
- No gang related clothing or apparel. Determination at the discretion of the administration.
- No bandanas, hair nets, and or hair caps are allowed to be worn by students during school hours.
- Electronic Speakers of any kind are prohibited from campus and will be confiscated by RBHS Staff.

- Clothing which displays illegal substances, obscenities, racial/ethnic slurs, or is sexually suggestive is not allowed.
- Unnecessary safety pins, spikes, chains, or pointed objects are not allowed.
- All students must wear shoes or sandals.
- Disruptive clothing to the educational process will not be allowed.

\*Determination at the discretion of the administration.

In order to promote safety and to eliminate distractions to the educational process, the site administration may need to modify the dress code. Violations of the dress code will result in disciplinary actions such as, changing clothes, lunch detention or suspension.

**Students:** *Be prepared to change clothes if you are in violation.*

**Parents:** *Please be prepared to bring a change of clothes for your student or pick up items that are in violation.*

Revised 8/2019

## **ACADEMIC INTEGRITY POLICY**

Red Bluff Joint Union High School District's mission is to create an atmosphere where all stakeholders (students, parents, community, and staff) are accountable, enthusiastic, and committed. For this reason, academic honesty is essential. This policy is established to ensure that all stakeholders know their responsibilities in order to maintain the integrity of our schools.

### **Academic Integrity Means**

- Personal truthfulness
- Intellectual honesty
- Learning and education
- Respecting intellectual property (crediting others' ideas)

Honesty, trust, and integrity are essential components of education. The school believes that academic honesty and personal integrity are key components of a student's education and character development. The school expects that students will not cheat, lie, plagiarize or commit other acts of academic dishonesty.

Teachers have a responsibility to emphasize the values of academic integrity. Teachers should proctor exams, quizzes and tests. Teachers should explain to students when collaboration is and is not appropriate on specific assignments completed inside and outside of class and should teach students what plagiarism is and how to properly use and cite primary and secondary sources.

All stakeholders including students and families should understand and act upon the values of academic integrity and should encourage the highest standards of academic behavior from themselves and their peers. Therefore, all work completed for a class should be original work created for the assignment by the student submitting the work.

### **Academic Dishonesty Defined**

Academic dishonesty extends beyond plagiarism to include lying, cheating, and falsification as well as procuring, using or providing unauthorized materials.

Forms of academic dishonesty include, but are not limited to:

- Looking at someone else's work or allowing them to look at your work, whether on an assignment or assessment
- Presenting another's work or ideas as your own or allowing someone to present your work or ideas as their own
- Taking shortcuts to skip steps in completing an assignment or assessment. This may include: reading SparkNotes instead of the text, finding answers without computation, fabricating or altering laboratory data, using translation applications, etc., using any materials or devices to help during a test without approval (written notes, cell phones, calculators, etc.)
- Stealing or helping to steal any tests, work or teacher answer document
- Sharing or receiving test information in any form, to or from other students. This can include communicating during a test with other students or sharing questions and / or answers to or from students in another period or from previous school years
- Attempting to modify grade by altering corrections or scores, either for you or others
- Missing class so as to avoid turning in an assignment or taking a test
- Lying or deception about completion or submission of work
- Lying to the teacher in order to get more time, credit or leniency in the grading of an assignment, project or exam
- Doing more or less than your share on a group project without teacher approval
- Copying or closely paraphrasing sentences, phrases, passages or images without properly citing the source

### **Procedures and Consequences**

When a student has been suspected of violating the Academic Integrity Policy, the teacher will:

1. Investigate the incident
2. Conference with the student
3. Notify parents or guardians
4. Refer the incident to administration

The professional judgment of teachers and administrators will determine whether a student has violated the Red Bluff Union High School Academic Integrity Policy. When it is deemed that a violation has occurred, consequences may include but are not limited to:

- Parent teacher conference
- Student receives a zero on the assignment or assessment
- Student's overall grade may be lowered
- Student will be denied a letter of recommendation from teachers
- Incident recorded in student record system
- Extracurricular supervisors and sport coaches will be notified
- A discipline referral to administration with appropriate consequences will be issued
- Student may be subject to Spartan Refocus or out of school suspension
- Student may be suspended or excluded from extracurricular activities including removal from ASB office and disqualification from California Scholastic Federation

## **ATTENDANCE POLICY**

### **Excused Absences per Education Code**

- The student or their child is sick.
- The student or their child has a medical appointment
- Funeral service for immediate family member
- Student has jury duty.
- Personal court appearance (requires verification)
- Attending an employment conference (with prior approval)
- Observance of a religious holiday
- Religious retreat (limited to 4 hours per semester)
- Serving on an election precinct board.
- Spending time with an immediate family member who is facing, or returning from, military deployment.
- Other reasons at the discretion of school administrators with prior approval.

**\*\*\*When 10% of a class has been missed due to excused and absences, additional verification will be required.**

### **Unexcused Absences, Cuts and Truancies**

- An unexcused absence is defined as an absence that cannot be excused for any of the above reasons.
- Any absence that is not cleared within 72 hours, three (3) school days, will remain marked as an unexcused absence.

### **Consequences for Unexcused Absences**

1. Upon the third (3rd) unexcused absence, the school will send “1st Notification of Truancy” to the parent/guardian and to the Tehama County Department (TCDE) School Attendance and Review Board (SARB) Office.
2. Upon the sixth (6th) unexcused absence, the school sends “2nd Notification of Truancy” to both parties.
3. A meeting is set for the parent/guardian to discuss the absences with school administration. This may be a Student Study Team (SST) meeting if there are additional concerns like grades or behavior.
4. The school may submit a “Request for Investigation” to the TCDE SARB Office.
5. Upon the ninth (9th) unexcused absence, school sends “3rd Notification of Truancy” to both parties and submits a “Request for Investigation” to the TCDE SARB Office if they haven’t already done so.

***(Absences can be full-day or an accumulation of period absences totaling the number of absences)***

When the school has complied with all of the above steps and the student is deemed “habitual truant,” the student is eligible for referral to a SARB hearing. At the SARB hearing, the panel determines appropriate referrals and services for the family and creates a SARB Contract. If the family does not appear, a District Attorney investigator will make a home visit. The DA investigator may issue a citation which could lead to prosecution under the Education Code or Penal Code.

Additional consequences for unexcused absences may include, but are not limited to lunch detention, credit recovery, Saturday School, campus beautification, activities ban, placement in Alternative Program, and Spartan Refocus.

## TARDY POLICY

### Excused Tardies

An excused tardy will be given if the student is returning to school from an excusable absence. (See "Excused Absences")

### Unexcused Tardies

- A tardy is defined as being 20 or fewer minutes late to class and/or school.
- A student must check into the office for each tardy and will not be admitted to class without an office pass, counseling center pass or pass from a teacher.
- Beginning with the third tardy in a semester, a lunch detention is assigned for each subsequent tardy.
- Students must serve their lunchtime detention within 3 school days.

Consequences for not serving lunchtime detention include, but are not limited to Saturday School, Spartan Refocus, campus beautification, activities ban, and/or placement in Alternative Program.

## SHORT TERM INDEPENDENT STUDY

Short term independent study (ISP) is available for absences between 5 and 15 days. Students who complete all of the assignments during short term ISP get credit for their attendance and their work. Failure to complete the work results in the days being marked as unexcused and submission to a SARB investigation.

Any student requesting Short Term Independent Study Contract must do the following:

- Make an appointment to meet with your counselor a minimum of ten (10) school days prior to the date of your absence.
- Fill out an application for Short Term Independent Study and take it with you to your appointment.
- A parent must attend the meeting with you.
- Emergency situations will be evaluated on an individual basis.

### Note

Per Board policy, tardies and absences can affect a student's grade; as defined in each teacher's class syllabus. BP 5121

## PRE-ARRANGED ABSENCES

*(Required for absences shorter than 5 days and not excusable by policy.)*

Occasionally, families are left with little option but to take students out of school for a period of a couple days. Family emergencies, opportunities of a lifetime and future career learning experiences are among the reasons we have had presented periodically. No one questions the important educational value a visit to other places in the world can have on a student. However, expecting a student to receive the same benefit from completing paperwork as opposed to participating in a classroom environment is not a realistic expectation. If an absence, such as this, is unavoidable, please contact the

office as soon as possible. You will be asked to complete a form indicating the reason for the absence and dates in order for the administration to review and potentially approve the absence.

Please be aware for an absence to be approved by the administration:

- a) A completed request form for a pre-arranged and conference must be in the office at least ***one week*** prior to the absence(s).
- b) Students ***must*** be passing all courses to be eligible.
- c) Additionally, students with excessive absences are not eligible either.



# Spartan S

Monday — Wed  
Thursday — Fri

Phone

Fax:



## Yearbook Prices

\$75- \$80 until Dec

\$85-\$90 Dec—April

\$100 May—June



## REQUIRED P.E.

### CLOTHES:

**SHIRT = \$8**

**SHORTS = \$12**

**SET = \$20.00**



## T-S

## ASB Stickers = \$25.00

This gives you free admission to almost all home athletic games, discounts to dances, and other school related activities.

Shop  
Go to RE  
Page a  
"Student"

# PARENT AND STUDENT ACKNOWLEDGEMENT FORM 2020-2021

*We have read*

*The Rights of Parents, Legal Guardians, and  
Students Handbook*

and agree to comply with all school policies  
and procedures contained within.

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Student Name (please print)

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Student ID

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Grade

---

Student Signature

---

Date

---

Parent Name (please print)

---

Parent Signature

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Date